

AGENDA

Meeting: Schools Forum
Place: Online Meeting - Via Microsoft Teams
Date: Thursday 6 October 2022
Time: 1.30 pm

Please direct any enquiries on this Agenda to Lisa Pullin, Tel 01225 713015 or email committee@wiltshire.gov.uk of Democratic Services, County Hall, Bythesea Road, Trowbridge, BA14 8JN.

Press enquiries to Communications on direct lines (01225) 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership:	Representing:
Aileen Bates	WGA - Special School Governor Representative
Lyssy Bolton	Early Years Representative
Angela Brennan	Observer - Children and Families Voluntary Sector Forum
Andy Bridewell	PHF - Maintained Primary Representative
Rebecca Carson	PHF - Primary Academy Representative
Michele Chilcott	WASSH - Secondary Academy Representative
Stella Fowler	WGA - Primary School Governor Representative
Jo Grenfell	Observer - Post 16, Wiltshire College
Jon Hamp	Special School Academy Representative
John Hawkins	Teaching Association Representative
Cllr Ross Henning	Observer - Local Youth Network
Georgina Keily-Theobald	WASSH - Maintained Special School Representative
Graham Nagel-Smith	PHF - Primary Academy Representative
Nick Norgrove	WASSH - Maintained Secondary School Representative
Lisa Percy	WASSH - Secondary Academy Representative
John Proctor	Early Years Representative (PVI)
Giles Pugh	Salisbury Diocesan Board of Education Representative
John Reed	PHF - Maintained Primary Representative
Graham Shore	PHF - Primary Academy Representative
Trudy Srawley	Observer - Wiltshire Parent Carer Council
Ros Sutton	WGA - Primary School Governor Representative
Ian Tucker	Chair of WASSH - Secondary Academy Representative
David Whewell	WGA - Secondary School Governor Representative
Catriona Williamson	PHF - Maintained Primary Representative

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for an online meeting you are consenting that you will be recorded presenting this, or this may be presented by an officer during the meeting, and will be available on the public record. The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

PART I

Items to be considered whilst the meeting is open to the public

1 **Election of Chair**

To elect a Chair of Schools Forum for 2022-23.

2 **Election of Vice Chair**

To elect a Vice Chair of Schools Forum for 2022-23.

3 **Apologies/Substitutions and Changes of Membership**

To note any apologies, substitutions and changes to the membership of the Forum.

4 **Minutes of the Previous Meeting** (*Pages 7 - 16*)

To approve as a correct record and sign the minutes of the meeting held on 9 June 2022 (copy attached).

5 **Chair's Announcements**

To receive any announcements from the Chair.

6 **Declaration of Interests**

To note any declarations of interests.

7 **Public Participation**

Schools Forum welcomes contributions from members of the public who are able to ask questions or make a statement in relation to the responsibilities and functions of the Forum at each meeting. A maximum of 15 minutes will be allocated to this at the start of each meeting. Please register with the Officer named on the Agenda in accordance with the deadlines below.

Statements

Members of the public who wish to submit a statement in relation to an item on this agenda should submit this electronically to the officer named on this agenda **no later than 5pm on Tuesday 4 October 2022**. Statements must not be defamatory, frivolous, offensive, vexatious, unlawful or otherwise improper. They must not name or identify individual service users, members of staff or members of partner agencies.

Questions

Those wishing to ask questions are required to give notice of any such questions to the Officer named on the front of this agenda **no later than 5pm on Thursday 29 September 2022** to allow a response to be formulated. Questions

are limited to a maximum of 2 per person or organisation.

8 **Updates from Working Groups** (*Pages 17 - 22*)

The Forum will be asked to note the minutes/updates from the following meetings:

- Joint meeting of the School Funding Working Group and SEN Working Group held on 11 July and 23 September 2022
- Early Years Reference Group – 3 October 2022 (*to follow*).

9 **Wiltshire Schools Forum Proportionality, Membership and Terms of Reference** (*Pages 23 - 34*)

The report of Lisa Pullin (Democratic Services Officer/Clerk to Schools Forum) seeks approval of the membership of the Forum and to revisions of the Terms of Reference in light of the review of proportionality that was carried out in September 2022.

10 **Dedicated Schools Budget - Budget Monitoring 2022-23** (*Pages 35 - 40*)

The report of Marie Taylor (Head of Finance – Children and Education) seeks to present budget monitoring information against the Dedicated Schools Grant (DSG) for the financial year 2022-23 as at 31 August 2022.

11 **School Revenue Surplus and Deficit Balances 2021-22** (*Pages 41 - 54*)

The report of Debbie Williams (Schools Strategic Financial Management Adviser) presents the position of revenue balances for Wiltshire maintained schools as at 31 March 2022 and identifies those in surplus and deficit.

12 **Families and Children's Transformation Programme (FACT) Update**

Simon Thomas (FACT Programme Lead) will present an update on the Families and Children's Transformation Programme (FACT) to the Forum – particularly Wiltshire's multi-agency Family Help arrangements.

13 **Consultation - National Funding Formulae for Schools - 2023-24** (*Pages 55 - 62*)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to confirm Schools Forum members response to the DfE's second stage consultation regarding implementing the National Funding Formula (NFF) for schools.

14 **National Funding Formula for School and High Needs 2023-24** (*Pages 63 - 68*)

The report of Grant Davis (Schools Strategic Financial Support Manager) seeks to bring to the attention to Schools Forum the latest DfE funding changes for schools and high needs in 2023-24.

15 **Update from the High Needs Block Working Group** (*Pages 69 - 74*)

The minutes of the High Needs Block Working Group held on 7 July 2022 are attached. The Forum will also receive an update on behalf of the Working Group.

16 **Confirmation of Dates for Future Meetings**

To confirm the dates of future meetings as follows, all to start at 1.30pm:

8 December 2022

19 January 2023

16 March 2023 (if required).

17 **Urgent Items**

To consider any other items of business, which the Chair agrees to consider as a matter of urgency.

PART II

Item(s) during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed